

REPORT DEFECTS TO THE MAINTENANCE PERSONNEL

Say something if:

Check Box 1:

Lighting

- ☐ Bulbs are flickering or blown
- ☐ Lighting is left on overnight

Check Box 2:

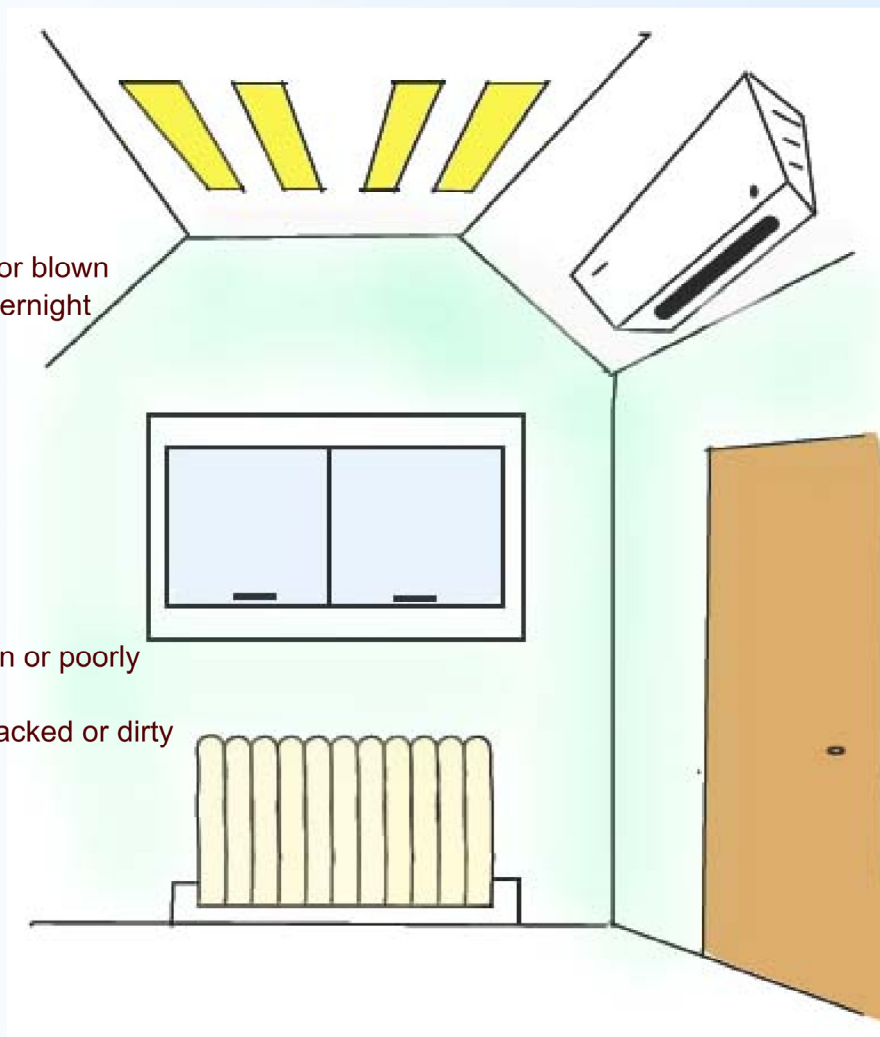
Building Fabric

- ☐ Windows are broken or poorly sealed
- ☐ Solar panels are cracked or dirty

Check Box 3:

Heating/Cooling

- ☐ It is too hot
- ☐ It is too cold



To ensure energy is used efficiently:

- eliminate excessive heating and cooling
- ensure lighting is well maintained and controlled
- ensure the building is well sealed and protected from drafts
- ensure solar system is clean and well maintained

Taking action will substantially reduce the amount of energy used. Savings will vary with each building

